



Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
UNIVERSITA' DEGLI STUDI DI BRESCIA Departmental coordinator or the International relations of the Department of <i>Department of Civil, Environmental, Architectural Engineering and Mathematics-DICATAM</i> : Prof. Roberto Ranzi roberto.ranzi@unibs.it	I BRESCIA01	UNIVERSITA' DEGLI STUDI DI BRESCIA Via S. Faustino, 74/b - I-25121 Brescia - Italy Ph. +39 030 2988779-2988778 Fax +39 030 2988744	http://www.unibs.it/teaching-activities/international-education/international-programs-students/erasmus-project/erasmus-incoming-students http://www.unibs.it/didattica/corsi-di-laurea-triennale-e-magistrale/corsi-di-laurea www.unibs.it
Coordinator for Administrative Procedures for the Bilateral Agreements: Dott.ssa Marina Cardilli		marina.cardilli@unibs.it	Corsi di laurea: http://www.unibs.it/didattica/corsi-di-laurea-triennale-e-magistrale/ingegneria/corsi-di-laurea
Kocaeli University Assoc. Prof. Dr. Doğan Yüksel Erasmus Institutional Coordinator	TR KOCAELI02	Kocaeli Üniversitesi Uluslararası İlişkiler Birimi Kütüphane Binası 2. Kat 41380 İzmit/Kocaeli/TÜRKİYE Tel: +902623031332 Fax: +902623031044 E-mail: dogan.yuksel@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/

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1. Information about higher education institutions

3. Mobility numbers⁵ per academic year

Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] 6	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR KOCAELI02	I BRESCIA01	0732	Building and civil engineering	Bachelor and Master	2 students for 12 months each = 24 months in total	
BRESCIA01	TR KOCAELI02	0732	Building and civil engineering	Bachelor and Master	2 students for 12 months each = 24 months in total	

*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of a traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subj ect area code * [ISCE D]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
R KOCAELI02	I BRESCIA01	0732	Building and civil engineering	1	1
BRESCIA01	TR KOCAELI02	0732	Building and civil engineering	1	1

2. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study of each period:

Receiving institution [Erasmus code]	Optional: Subject area	Langu age of instruc tion 1	Language of instruc tion 2	Recommended language of instruction level ⁷	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KOCAELI02	Civil Engineering	English	Turkish English	B1 English	B1 English
BRESCIA01	Civil Engineering	Italian	English *	B1	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

[BRESCIA 01: * 2 courses are offered in English for the MASTER (2nd cycle) level: **Land and environmental Engineering** and **Communication Technologies** and Multimedia

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/c staff]

Via S.Faustino 74/B

25121 BRESCIA

margherita.andreis@unibs.it

<http://www.unibs.it/servizi/servizi-studenti/studenti-disabili>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KOCAELI02	JULY	DECEMBER
I BRESCIA01	JUNE	OCTOBER

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. *This means that a unilateral decision to discontinue the exchange notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Students selected prior the date of notification must be admitted by the receiving institution.* Neither the European Commission nor National Agencies can be held responsible in case of a conflict.

BRESCIA01:

1. The receiving institution will send its decision within 2 weeks.
2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI
3. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict".

F. Information

1. Grading systems of the institutions

Kocaeli University grading system

At Kocaeli University, one full academic year includes two terms with an ECTS credit of 30 for each. Each course is graded in numbers from 0,00 to 4,00 and these grades are equivalent in ECTS grade and level as follows: 0,00-0,49: Fail (F), 0,50-1,49: Conditional Pass (FX), 1,50-2,49: Sufficient (E), 2,50-2,99: Satisfactory (D), 3,00-3,49: Good (B), 3,50-4,00: Excellent (A)

The ECTS Credits and Grade Transformation Chart for incoming undergraduate/master's/doctorate students is available at the relevant tab of the following link: <http://ogr.kocaeli.edu.tr/KOUBS/akts/index.cfm?Dilid=1>

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence
I BRESCIA01	UOC Mobilità Internazionale Studenti Margherita Andreis Via S.Faustino 74/B 25121 BRESCIA margherita.andreis@unibs.it	http://www.unibs.it

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KOCAELI02	International Relations Unit Phone: +90(262) 303 13 24 Email: inerasmus@kocaeli.edu.tr	http://ogr.kocaeli.edu.tr/KOUBS/akts/ogrenci.cfm?Dilid=1&selection=40D7F1CD0DDFBAD88607F7D8DB44EDE7
I BRESCIA01	UOC Mobilità Internazionale Studenti Margherita Andreis Via S.Faustino 74/B 25121 BRESCIA margherita.andreis@unibs.it	http://www.unibs.it/servizi/servizi-tutti/assicurazioni/assicurazioni-studenti-laureandi-e-laureati

4. Housing


The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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	margherita.andreis@unibs.it	
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3. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
TR KOCAELI02	Assoc. Prof. Dr. Doğan Yüksel Erasmus Institutional Coordinator	21/05/2019	
I BRESCIA01	prof. Roberto Ranzi Delegate of International Relations	11.5.15	